

ALL KERALA ASSOCIATION FOR THE MENTALLY RETARDED

CIMR, Murinjapalam, Medical College P.O., Trivandrum- 695011

ANNUAL REPORT FOR THE YEAR 2021 - 22

I am presenting the Annual Report of All Kerala Association for the Mentally Retarded (AKAMR) for the year 2021-22 before the Annual General Body meeting.

The various activities undertaken by different Centres of AKAMR namely i) Ashakendram Normalisation Centre, Ernakulam, ii) Developmental Centre for the Mentally Retarded (DCMR) Special School, Thiruvananthapuram, iii) Jeevan Prakash Child Centre, Thiruvananthapuram, iv) Teachers Training Centre, Thiruvananthapuram, v) Agri-Horti Farm, Kuttichal and vi) Freedom Centre, Kovalam are as follows –

i. Ashakendram Normalisation Centre, Ernakulam

After summer vacation, Ashakendram Normalisation Centre for the Mentally Retarded children at Ernakulam, reopened on June 1st 2021. Due to COVID 19 pandemic situation, majority of the classes were conducted through online.

During the current Academic year, there are **65 students in Ashakendram**. There are 12 staff members, out of which 5 are Special Educators including Principal, 1 Vocational instructor, 2 Special Artists (Instructors for Band, Vocal and Instrumental music) and 3 non-teaching staff and 1 Physiotherapist. Out of 5 special educators, one is working also as Vocational Instructor after undergoing certificate course in certain trades like candle making, book binding and soap and detergent making. Out of the 3 Non – teaching staff, 2 of them are mentally challenged who have undergone training at Ashakendram and are working as Ayahs.

Activities of Ashakendram

Activities at Ashakendram is planned in such a way to develop the 4 main living skills like Basic living Skill, Independent Living skills,

Community living skills and Employment living skills of each mentally challenged individual by improving the 4 cardinal functions – Motor, language, psycho-social and cognitive function - which are seen in every human beings but are subnormal in mentally challenged persons. Through this we are trying to make our students achieve personal adequacy, social competency and economic independence and lead a life as normal as possible in the society in which they live. For all this development, we implement the 3’Cs philosophy ie., comprehension, competency and creativity which is formulated by our Founder Director, Rev. Fr. Thomas Felix CMI after his several years of research and committed effort. We use group teaching method and IEP depending upon the need of the students.

Students of Ashakendram are divided into 5 groups according to their age and functional level for main classes, and for band, music (both Vocal and Instrumental), sports and academics, we have different groups according to their ability in each of this item.

The main classes of Ashakendram consists of knowing shapes (concept building), making Shapes (Carpentry), selecting shapes (Cycle assembling), Combining Shapes (Home management class which includes cooking, washing, ironing clothes, bed making, cleaning class rooms, bath rooms, toilet, surroundings etc.) academics, drawing and painting, craft, stitching, health and hygiene, horticulture, time and money concept, general knowledge, sports and games (both indoor and outdoor), dance, vocal music & instrumental music (Jas, Drums, Organ, Bongos, Thabala and Band).

As part of the training we take our students for outing to the nearby places like Public Park, railway station, bus stand, shopping centres, hospital, church, post office etc and also attend various festivals, cultural programmes, exhibitions and public functions taking place in the city. We also take our students to attend the social functions like funeral, marriage and other functions in connection with our well wishers, staff and students. For various occasions, we used to take our students to the Central Institute on Mental Retardation (CIMR) which is our main centre at Thiruvananthapuram. By this, our students get chances to travel by

train, bus and auto, to take food in moving trains, use public toilet and interact with public etc. By all these activities we make our children understand and familiarize the cross section of the society. At the same time the society also get a chance to know our children. This will indirectly develop the community living skill of our students and thereby integration and inclusion in the society in which they live is also possible.

Vocational training at Ashakendram includes carpentry, cycle assembling, cooking, cleaning, washing and ironing clothes, making envelopes, greeting cards, candles, files, wall hanging, glass painting, X'mas Cards, tablemats, bags, hand wash, dish wash soaps, phenol, soap powder, book making and binding, spiral binding, tailoring, embroidery etc. The senior students of our centre are also given training in remitting electricity bill, telephone bill, water bill, do shopping, purchase train tickets and top-up cards to recharge mobile phones, visit to post office, banks and LIC office etc. for various purposes. Training is also given to our senior students to work as Office assistant, Sweeper, Ayah, Gardener etc.

Main events of the year 2021-2022

1. Online classes and WhatsApp group

- The current academic year (2021 -22) started on 1st June as usual. Due to the COVID 19 we have started classes online on 8th onwards. Total number of students were divided into 12:1 and made a different WhatsApp for each group and Google meet for the smooth running of the online classes. For the betterment of Students, this year we have allowed parents to enter the online classes and ask them to practice their children.

2. Distribution of Rice and Provisions

- During the COVID period, we distributed rice and other provisions to the students through their parents in every month regularly.

3. Training Program for Teachers

- All the Teachers of Ashakendram participated in the Training program conducted by SCERT on 13th to 16th July 2021 and 6th October 2021. It was an online program.

4. COVID vaccination for students, teachers and parents
 - Ashakendram conducted two COVID Vaccination camps. 54 persons including students, teachers and parents were vaccinated first dose on 20th July 2021. Second dose was given on 13th October 2021.
5. Director's Feast celebration
 - As on every year, we have celebrated Feast of St Thomas Rev. Fr Thomas Felix CMI, our Director through Google Meet with a different cultural program including Solo, Dance and Drama. And all of us prayed for his good health and future.
6. Onam Celebration
 - Due to the prevailing COVID situation, we celebrated Onam festival through online at home with different programs. Students were asked to make "Pookkalam" at their home and send the photos to the teachers. They also have made different cultural programs.
7. New Bank Account
 - As per the direction of Government of Kerala we have opened a new Bank Account at CANARA bank, Ernakulam Branch to facilitate Noon meal program of Ashakendram.
8. Regular classes
 - We have resumed regular offline classes from 1st November 2021 at Ashakendram.
9. Interaction with Hon'ble Governor of Kerala.
 - On the occasion of celebration of Children's Day an Organisation called CEFTE conducted a face to face program with Hon'ble Governor of Kerala at Government Guest House, Ernakulam. One student representing Ashakendram along with his parent attended the program.
10. School Inspection
 - During this academic year, different officials from AEO, DDE, Social Justice Department, Cochin Corporation have made inspection at our Institute.

11.Celebration of World Disabled day

- During the time of COVID 19 in a small way we have celebrated the World Disabled day, some of our students, parents and teachers participated in the program conducted by District Social Justice Office at Kakkanad Community Hall.

12.Christmas Celebration

- We have celebrated Christmas in a grant way. All our students, parents and teachers joined the gift exchange program. Carol singing, Christmas Drama etc. had been performed through online.

13.State wise Competition conducted by AID

- Our students were participated different cultural programs namely Fancy Dress, Doll Making, Hand Writing, Keyboard and Jazz respectively. Our students Silpa Antony achieved First place for Doll Making and Keyboard and Amal Thambi owned First place for Jazz play and Sarath B have obtained Second place in the fancy dress competition.

14.Renewal of Fitness certificate

- As usual we have renewed the Sanitary and Fitness Certificate from the Corporation and PwD Registration ertificate from Social Justice Department.

15.Donation of Television

- Mr. Nikhil Alphonse, brother of Arun Alphonse donated one Television to our School and Mr. Ajay Joseph donated two benches and two desks.

16. Special package

- As that of the previous year, the State Government sanctioned financial assistance for the implementation of special package. Accordingly, an amount of **Rs.5,41,050/-** (Rupees Five lakh forty one thousand and fifty only) had been released to Ashakendram, out of which Rs.4,17,550/- towards the honorarium of two Special Educators and one Ayah for five months, Rs.65,000/- for uniform and Rs.58,000/- for meeting the contingency. Government has

categorised Ashakendram under Grade – D based on the strength of the students for sanctioning Special Grant.

Parents meeting:

In Ashakendram, Parent’s Meetings were conducted thrice during the year. In addition, the parents were called individually to discuss about their children’s progress. Parents also attended X’mas celebrations conducted.

Acknowledgements:

All the achievements of Ashakendram are due to the effective guidance of our Founder Director Rev. Fr. Thomas Felix CMI, the whole hearted support of the Managing Committee of AKAMR, the committed effort of the staff of Ashakendram and the co-operation of the parents. We also remember the noble hearted people who are supporting us by giving their valuable suggestion, guidance, time, money, material and good will. We acknowledge our gratitude to all our well wishers who have helped us directly or indirectly.

ii. Developmental Centre for the Mentally Retarded (DCMR), Thiruvananthapuram

As in the previous year, the pandemic COVID 19 has affected the routine functioning of DCMR Special School during the current academic year. Though the regular classes started from 8th December, 2021 onwards, due to the third wave of the pandemic the school worked for a shorter period and closed on 20th January, 2022. On 14th February, 2022 the school reopened again. During the closure period online classes had been arranged with the support of the parents and feedbacks had been collected regularly. Classes were carried out covering both 3Cs concept and SCERT syllabus.

The “Praveshanolsavam” was conducted on 1st June, 2021. During this occasion, Fr. Thomas Felix, the Director delivered a marvellous speech. Shri. P.K. Raju, the Deputy Mayor of Thiruvananthapuram Municipal Corporation and Councillor of Pattom ward attended the

function. As the school has not opened officially due to the prevailing COVID – 19, classes had been carried out through online platform.

The Environment Day was celebrated on 5th June, 2021. Rev. Fr. Thomas Felix inaugurated the function by planting a seedling. A few children and their parents participated in the celebration.

Vaccination in connection with the COVID was given to the students on 1st July, 2021. Medical staff from Nanthencode Primary Health Centre (PHC) led the vaccination camp. 56 persons were vaccinated in the camp.

All the staff members of DCMR School attended the “Prathibhamayi” classes conducted by SCERT on July 13th, 14th and 15th.

We celebrated the Golden Jubilee of Sr. Elise with gratitude of consecrated life on 22nd July, 2021 when she completed 50 years of her service.

On 26th July, 2021, a team from 24 channel visited CIMR for an interview with Rev. Fr. Thomas Felix regarding his experience with Dr. A.P.J Abdul Kalam to be telecasted on his death anniversary day on 27th July.

All the staff in DCMR School attended the “Sahajeevanam” training program which was conducted by the Department of Social Justice.

The second dose of COVID vaccination camp was conducted on 16th August, 2021 which was carried out by the Medical team from Nanthencode PHC. 43 persons were vaccinated in the camp.

On 18th August, 2021, CIMR staff celebrated Onam festival.

On 31st August, 2021 we celebrated the birthday of Fr. Felix, our Director. Honourable Governor of Kerala who participated in the occasion felicitated him. During the occasion, the Hon’ble Governor released the Book namely “From Shape to Letters” prepared by Fr. Felix.

“Less Ability does not make a lesser Human Being”

On 3rd December, 2021 we participated in “Bhinnasheshi Kalolsavam 2021” and our students won second prize for Group dance. Cash prize also awarded.

On 23rd December we celebrated Christmas. M/s. Thoughtline Technologies Pvt. Limited, TechnoPark, Thiruvananthapuram has sponsored a television for the students of DCMR School during the occasion, as Christmas gift.

After the Christmas holidays, the School reopened on 11th January, 2022. Kids of DCMR School participated in “Thooval Sparsham” program conducted by the Department of Social Justice. Our kids participated in Dance and Instrumental music categories of the program.

A team of officials from the Directorate of General Education visited DCMR School on 3rd February, 2022 for inspection connected with Special package.

Students (20) and staff of DCMR School participated in the Book release Program held at Kerala Raj Bhavan on 18th February, 2022. Two Books namely “From Shape to Letters” in two languages (Hindi and English) written by our Director, Fr. Felix was released by the Honourable Governor of Kerala by handing over the books to Dr. Sashi Taroor, M. P.

There are **124 children** in DCMR School during the current Academic Year, out of which 60 are below 18 years and 64 are above 18 years. Among the total children, 73 are boys and 51 are girls. At present, there are 19 Teaching staff and 7 Non teaching staff in the School.

As in the previous year, DCMR School got “B” grade under Special school package during the current Academic year. Under special package, government granted honorarium only for 5 months to the teachers and non teaching staff. A new provision for issuing school uniform to the students @ Rs. 1000/- (Rs. One thousand only) per student has been included in the current year’s special package.

School closed on 31st March, 2022 for summer vacation.

iii) Jeevanprakash Child Centre , Thiruvananthapuram

Owing to the prevailing COVID – 19 pandemic, regular Therapy on Vojta, Oro-Facial and Montessori are not held at the Centre during the current Academic year.

iv) Teacher Training Centre, Thiruvananthapuram

Excellence in training and fostering love of selected professional field is the hallmark of Teacher Training Programme Department of CIMR. As in the previous year, in the current academic year (2021-22) also CIMR succeeded in moulding one more batch of special teachers for Intellectually Disabled children under the guidance of our honourable Director Rev. Fr. Thomas Felix CMI and our Course co-ordinator Sr. Elise Mary.

During this COVID 19 pandemic period our training programme also faced many challenges. But we were able to overcome all these issues and give best of opportunities and experiences to our Trainees. Majority of the classes were conducted online mode and use of advance technology in this connection contributed a lot to their teaching sessions. After COVID restrictions of last two years, offline classes in the usual mode started on March 2nd 2022 onwards.

By September 2021 our **51st batch** of teacher trainees completed their course and out of ten students in this batch 8 students got Distinction and 2 students secured First class. All are now working in various special schools and normal Schools all over Kerala.

Classes for **52nd batch started on August 2020**. 23 students enrolled in this batch and due to personnel problems, 4 students dropped out and 19 students attended First year examinations. This year NIEPMD-NBER bestowed our Institute the responsibility of identifying examination centre and hence Christ Nagar English Medium School, Kowdiar was selected as exam centre for students from CIMR and SIMC,

Pangappara. Faculties from CIMR gave the support to the examination centre for conducting examination as per NBER guidelines. Ms. Mothi Habeeb from Rotary School Vazhuthacaud was appointed by NIEPMD as CLO for theory examination. Mr Sajaylal, Principal, Shalom School, Vattappara was appointed as examiner for practical examinations by NIEPMD. All students got high score in their First year exam. At present 52nd batch of Teacher trainees are working for their upcoming final year Examinations which will be conducted during 4th to 9th July 2022. Classes for them were conducted by both Online and Offline mode.

Classes for 53rd batch Teacher Training batch started on 20th January 2022. This Academic year, RCI revised syllabus of two year Diploma courses and name of the programme was changed to Diploma in Education - Special Education (Intellectual and Developmental Disabilities) that is DEd SE (IDD). The present revised diploma in special education is being offered as convergence of various disabilities as mentioned in the RPWD act 2016 as well as the provision of NEP 2020. Intake capacity of the course was also increased to 35. Admission to the course was through RCI's All India Online process and 25 students got admission through their process from March 2nd 2022 onwards. Their classes started on offline mode as usual.

Admission notification to RCI Diploma level courses for the academic session 2022-23 on the basis of All India Online Aptitude Test (AIOT) 2022 was published by NBER recently and we hope to complete the admission process of 54th batch by 29th August 2022.

Uniqueness of our training programme is along with RCI approved syllabus, trainee students at CIMR were trained in 3Cs curriculum developed by our Director Rev. Fr. Thomas Felix CMI. Trainees were given opportunities to experience various activities like agriculture, arts & music, sports and games, car driving, horseback riding etc.. Agriculture farm at Kuttichal and Freedom Centre at Kovalam serve as platform in their unique training in this way. Trainees also work in various settings such as training early identification and intervention, Special schools and inclusive Schools, Community based rehabilitation etc.. This academic

year trainee students conducted their CBR project work at Vettikkavala Grama Panchayath and Anad Grama Panchayath in Thiruvananthapuram District. As part of this programme, family visit, identification, awareness programme for mothers and CWDS of concerned Panchayaths were organised. Various topics like causes and prevention, technological devices, concession available to CWD's were discussed with parents who found this programme very useful for them.

Due to COVID restrictions, many of our gatherings were conducted through online. NIEPMD-NBER organised online meetings to discuss about admission process, conducting of classes, examinations etc.. In which our co-ordinator Sr Elise with faculties of Training Department attended and ensured our participation.

Ms Kala Bhaskar and Ms Sarada Devi from Training Department were appointed by NIEPMD as External Practical Examiners at SIMC.

CIMR was selected as Examination Centre for DISLI (13/12/2021 to 16/12/2021) and DECSE (04-04-2022 to 08/04/2022) examinations and students from NISH, Akkulam wrote their exams at CIMR.

Inspection team from Social Welfare Department visited Training Department on 23rd December 2021 and they were fully satisfied about the working of training programme under the excellent guidance of Fr. Thomas Felix CMI, our Director and our co-ordinator Sr Elise Mary.

The Diploma in Special Education offered at CIMR is one of the best programmes which will enable the student trainees to handle various disability related needs. The programme would widen the horizon for the teacher trainees on completion of the course to teach in special schools, regular inclusive schools, regular inclusive schools at elementary level, work in early intervention and preschool set up or undertake home based teaching to support children with disabilities.

v) Agri-Horti Training Centre, Kuttichal

Due to the prevailing COVID – 19 situations, the routine hands-on-training on Agriculture, Horticulture, Cattle rearing, Poultry farming, fish farming etc could not be imparted to students of DCMR.

Agriculture activities are mainly focussed on Cassava, Banana, Elephant Yam, Ginger, vegetables etc. Under Diary Farming, there are 3 milking cattle with a yield of 15 litres of milk per day. Among the 3 cattle, one is a rare breed namely "**Vechur**" which is the smallest cattle breed in the world according to the "Guinness Book of Records".

Apart from the cows, there are four high breed goats and two younger buffalos are reared in the farm.

As part of the poultry training, we have 3 geese and 6 ducks for familiarising our children about these birds.

NSIL project implementation:

As part of NSIL project entitled "Project for Skill Development of the mentally challenged with focus on agriculture" under its Corporate Social Responsibility & Sustainable Development (CSR & SD) Activity, NSIL released an amount of Rs.1,87,200/- as first instalment. We initiated the project work at Kuttichal farm. It has been decided to carry out the project in the main sector of our farm consisting of 8.5 acres of land. Suitable areas were identified for developing bamboo nursery, pepper nursery and cultivating medicinal plants, fruit plants namely Mango, Jackfruit, Pappaya etc. Earmarked 25 cents of land each for the cultivation of bamboo, pepper, medicinal plants, papaya, mango, jackfruit etc as envisaged in the project proposal. Land preparation work in the earmarked areas using Hitachi for the farming activities had been initiated on 19th March, 2022.

vi) Freedom Centre, Kovalam

As that of our other educational Institutions, the Freedom Centre for promoting performing arts at Kovalam remained closed during the current Academic year, owing to COVID – 19 pandemic.

The condition of the interior part of the Centre was so worse due to the deposit of faecal matters of birds (pigeon) which made their entry through the gaps of the roofing sheets. In the present situation, the Centre cannot be used as such for conducting performing arts. Hence, it was planned to carry out the repair and maintenance work of the Centre. The repair works had been carried out during January – March, 2022. The repair works of the Centre consist mainly the renovation of roofing of Freedom Centre including lift room by rearranging roof sheets, replacing and painting of rusted iron rods and related masonry work. Now, the Centre is ready for reopening in the forth coming academic year. The entry of birds through the gaps had been fully prevented by revamping the roofing sheets. Fr. Sajimon, Parish Priest of Valiyavila Church under the diocese of Neyyattinkara, who has compassion to our mentally challenged children, voluntarily took a lead role in renovating the roof with the support of skilled labourers brought from his Parish.

vii) Association with New Space India Limited (NSIL):

The National Space India Limited (NSIL), Bangalore – the Commercial arm of Indian Space Research Organisation (ISRO), as part of their Corporate Social Responsibility and Sustainable Development (CSR&SD) Activity has invited proposals under the Head “Educating Mentally Retarded (Disabled)”. This was discussed in the Managing Committee meeting of AKAMR held on 11th December, 2021 and decided to develop a Project for skill development of the mentally challenged with focus on agriculture. It was also decided to assign the project preparation work to Dr. Krishnakumar, Project Co-ordinator, CIMR. Accordingly, a project entitled “Skill development of the mentally challenged with focus on Agriculture” had been developed and submitted to M/s. New Space India Limited (NSIL), Bangalore. The proposal is for imparting Skill training for the mentally challenged children who are undergoing regular education and vocational programs at DCMR Special School.

The **overall objective of the project is to equip the mentally challenged children**, who are currently being associated with DCMR Special School **to take up livelihood on agriculture farming**. The proposed project consists of developing bamboo nursery, pepper nursery, cultivation of medicinal plants, and cultivation of fruit plants (Mango, Jackfruit and Pappaya) etc. and to equip the mentally challenged children to take up livelihood on agriculture farming.

The budgeted amount of the proposal is Rs.6,24,000/- (Rs. Six lakh and twenty four thousand only). NSIL approved our project as such and sanctioned the full budgeted amount, **Rs.6,24,000/-** for implementing the project. Accordingly, a **Memorandum of Understanding (MoU) was signed between NSIL and CIMR on 17th January, 2022** as authorised in the Managing Committee meeting held on 11th December, 2021. Amount sanctioned for the project will be released in six instalments. The project will be implemented at our Agriculture farm at Kuttichal.

Altogether 1.5 acres of land (25 cents for bamboo nursery, 25 cents for pepper nursery, 25 cents each for mango, jack fruit and papaya cultivation (total 75 cents), 25 cents for medicinal plants) is required for implementing the current project and is available at Kuttichal farm. Area for each cultivatable land has to be separately ear marked and protected. Nature friendly, low cost organic fencing by using bamboo seedlings, flowering plants and other locally available plants is also proposed in the project.

NSIL released an amount of **Rs.1,87,200/-** (Rs. One lakh eighty seven thousand and two hundred only), for implementing the project, on 5th February, 2022, as first instalment.

Anticipated outcomes of the project are i) developing capacity building of 40 mentally challenged adults in agriculture, ii) developing Bamboo and Pepper nursery managed by the mentally challenged, iii) creation of Fruit garden comprising Mango, Jackfruit, Pappaya etc., iv) developing medicinal plant garden, v) cultivation of organic fencing covering an area of 1.5 acres and vi) overall learning of agriculture practices – nature of soil, planting of crops, nurturing of seedlings,

watering and fertilizing of crops, tools used in agriculture, harvesting techniques and land management.

viii) Book releasing ceremony at Kerala Raj Bhavan:

CIMR has prepared two books, illustrating the formation of letters from shapes, in English and Hindi languages.

Persons with disabilities generally have a delay in understanding things. The developmentally delayed children are not by birth equipped to grasp the abstract concepts of reading, writing and arithmetic which are adapted in the normal curriculum. Hence the routine educational tools are not sufficient to mould them into productive and socially acceptable human being. The quests to find a way to overcome this lead CIMR to develop special tools based on shapes which can easily be adapted by the disabled children.

These books are a humble attempt to teach children with disabilities to read and write Hindi and English letters. The uniqueness of these books is that even mothers can teach at home without help from others. There is no doubt that this book will be a milestone in the learning process of children with disabilities.

Shape based alphabets would be understood in any part of the world and it doesn't have any boundaries and can be used as a learning tool leading to the normalization and rehabilitation of the mentally challenged.

The Hon'ble Governor, Shri. Arif Mohammed Khan released two books entitled 'From Shape to Letters', in Hindi and English in a function held at Kerala Raj Bhavan on 18th February, 2022 by handing over the books to Dr. Shashi Tharoor, MP. The books prepared by the Central Institute on Mental Retardation (CIMR)

“Less Ability does not make a lesser Human Being”

illustrate the formation of all alphabets, in Hindi and English languages through basic shapes.

In the function, **Dr.Shashi Tharoor MP**, Member of Parliament Thiruvananthapuram Lok Sabha Constituency, **delivered the Key Note address.** Artist Shri Narayana Bhattathiri illustrated the practical way of the formation of letters from basic shapes such as circle, triangle, rectangle and square.

The students, teachers and well wishers of CIMR attended the function.

Fr. Thomas Felix CMI, Director, CIMR extended vote of thanks.

ix) Employee’s Provident Fund

Under the Employees Provident Fund (EPF) Scheme, management contribution of **Rs.4,09,921/-** (Rs. Four lakh, nine thousand, nine hundred and twenty one only) has been remitted to EPFO for the employees of CIMR, Ashakendram, DCMR and Teacher training etc. during the current year through net banking at SBI Medical College Branch. Apart from the Management contribution, an amount of Rs.38,662/- (Rs.Thirty eight thousand, six hundred and sixty two only) has also been remitted to EPFO towards administration charges.

x) Special Package

As in the previous year (2020 -2021), the State Government has accorded sanction to implement a special package for the Special schools of mentally challenged children in the State, vide G.O. No.1818/2022/GEDN dated 18th March, 2022. For implementing the special package, the Government has graded the Special schools into four categories namely Grade A, B, C and D based on the strength of the students in the school. Accordingly, our DCMR School comes under Grade -B and Ashakendram at Kochi under Grade -D. The financial support and number of posts

sanctioned varies depending on the Grade and the Government released the grant for the year 2021, -2022 during March 2022.

Since, DCMR School comes under the category of Grade -B, the Government sanctioned honorarium for the following posts:

Sl No	Name of Post	No of Posts	Honorarium (Rs) Unit Cost
1	Head Master	1	36,000.00
2	Trained Special Teachers	6	32,560.00
3	Physiotherapist	1	36,000.00
4	Physical Education	1	28,100.00
5	Speech Therapist	1	36,000.00
6	Drawing/Music / Craft	1	28,100.00
7	Clerk	1	21,175.00
8	Attendant / Driver	1	20,065.00
9	Ayah	3	18,390.00

As Ashakendram Special School at Kochi comes under D - Grade, Government sanctioned honorarium for two Special teachers and one Ayah.

The Government released an amount of Rs. 25,13,550/- as grant for DCMR School, out of which, Rs.22,79,850/- towards the honorarium to the staff and Rs.1,23,000/- towards uniform for 123 students @ Rs.1000/- per student and Rs.1,10,700/- as contingency for 123 students @ Rs.300/- for three months. The Grant is sanctioned for five months from June, 2021 to October, 2022. This has to be distributed to the staff and utilisation certificate has to be submitted to DPI office.

An amount of Rs.5,41,050/- has been sanctioned as grant for Ashakendram, out of which Rs.4,17,550/- as honorarium for the staff, Rs.65,000/- towards uniform for the students and Rs.58,500/- as contingency.

xi) Hippo Project – 3rd part payment to M/s. MOJO Homes

M/s. MOJO Homes, Thiruvananthapuram, the construction agency of Hippo Project at Kuttichal has submitted third part bill amounting to Rs.19,61,324/- including 18% GST and requested for payment. Quantity of works carried out has been verified and checked by Mr. Sreekumar, Retired Engineer.

The following deductions have to be effected from the total bill amount.

GST (6%)	Rs.99,728.00
Retention (10%)	Rs. 1,96,132.00
Total deduction (Rs. 99,728.00 + 1,96,132.00)	Rs.2,95,860.00
Net amount payable (19,61,324.00 – 2,95,860.00)	Rs. 16,65,464.00

Out of the net amount, TDS amounting Rs. 33,243/- had been recovered and remitted by us.

Balance amount after TDS deduction comes to Rs. 16,32,221/- (Rs.16,65,464 - 33,243 = 16,32,221.00)

An amount of Rs.5,00,000/- (Rs. Five lakh only) had been released to M/s. MOJO Homes as advance payment on 27th July, 2021.

After deducting the advance amount of Rs.5,00,000/-, (Rs.16,32,221 – 5,00,000 = 11,32,221), net amount of Rs.11,32,221/- (Rs. Eleven lakh, thirty two thousand, two hundred and twenty one only) had been paid to M/s. MOJO Homes as decided in the Managing Committee held on

xii) Write off of long pending unsecured loans obtained from the well wishers

AKAMR which was established in 1980 has been functioning with the financial support from its well wishers apart from nominal Government grants. In extreme situations, AKAMR had been compelled to borrow money from well wishers. Some of the amounts received from the well wishers remain unclaimed for more than 10 years. In this context, a suitable decision may be taken for the removal of long pending unsecured loans from the Books of Accounts of AKAMR in a phased manner. During the financial year 2021 – 22, decision had been taken by the Managing Committee to write off the following unsecured loan so that the same may be removed from the Books of Accounts:

Sl. No.	Name of the Person	Amount (Rs)	Institution under which amount booked	Year of Receipt.
1	Dr. Glorin	50,000	CIMR	2011-2012
2	KE Trust	25,000	DCMR	2009-2010
3	KE Trust	5,23,310	KUTTICAL FARM	2009-2010
4	Loan from Geetha	40,000	ASHAKENDRAM	2011-2012
5	Loan from Sanju	1,000	KUTTICAL FARM	2006-2007
	Total	6,39,310		

xiii) Audited accounts for the financial year 2021-22



KUMAR & BIJU ASSOCIATES LLP
CHARTERED ACCOUNTANTS
Thiruvananthapuram
tvm@kbassociates.in

AUDITOR'S REPORT

We have audited the Balance Sheet of **ALL KERALA ASSOCIATION FOR THE MENTALLY RETARDED**, Murinjapalam, Medical College, Thiruvananthapuram as at 31st March, 2022 and also the Income and Expenditure Account for the year ended on that date.

1. The Balance Sheet and the Income and Expenditure Account dealt with by this report are in agreement with the books of accounts.
2. In our opinion and to the best of our information and according to the explanations given to us and as shown by the books of the association,

We report that:

- (a) The Balance Sheet is a full and fair Balance Sheet containing the necessary particulars and properly drawn up as to exhibit a true and fair view of the liabilities and assets of the association as at 31st March 2022.
- (b) The Income and Expenditure Account shows a true balance of the excess of Expenditure over Income for the year covered by the accounts.
- (c) Wherever we have called for any explanation and information such explanation and information have been given to us and we have found them to be satisfactory.

For **KUMAR & BIJU ASSOCIATES LLP**
Chartered Accountants



ASHA SREE M NAIR
(Partner)
Membership No.231248

UDIN-22231248AOMVV03658

Place: Thiruvananthapuram
Date: 04.08.2022

HEAD OFFICE

F1, CHORUS, KOCHAR ROAD, SASTHAMANGALAM.P.O, THIRUVANANTHAPURAM - 695010 KERALA, INDIA
Tel : +91 471 27 25830 Whats App : +91 8943065174

COCHIN

Door No. 41/401C, "Song of Songs"
Padivattom, Near NH Bypass Jn., Palarivattom
Edappally Arakkakadave Road, Ernakulam 682 035
Tel: 0484-2809992, Telefax: 0484 2809562
eMail:ekm@kbassociates.in

CALICUT

Nestle, 1/3596-A
West Nadakkavu
Calicut 673 011
Tel: 0495-2369872
eMail: kbcalicut@gmail.com

VARKALA

Sreevilasam Buildings
Opp. Canara Bank, Temple Road
Varkala, Trivandrum 695 141
Tel: 0470-2612642
eMail: pradeepsapna.kumar@gmail.com

ALL KERALA ASSOCIATION FOR THE MENTALLY RETARDED

Admn. Office - Central Institute on Mental Retardation
Murinjapalam, Medical College, Thiruvananthapuram

BALANCE SHEET AS ON 31st MARCH 2022

LIABILITIES	AMOUNT (₹)	ASSETS	AMOUNT (₹)
CAPITAL ACCOUNT		FIXED ASSETS - Schedule 5	
Development Fund	24,818,090.56	Capital Work in Progress	32,974,325.16
Property Fund	8,545,821.00		3,551,430.00
CIMR for Skill Development of the Mentally Challenged with focus on Agriculture Programme :		CURRENT ASSETS , LOANS AND ADVANCES	
Grant Received from NSIL	187,200.00	Sundry Debtors	44,110.00
Less: Expenditure incurred up to 31.03.2022	68,850.00	NSC	500.00
SECURED LOAN- Schedule 1		National Programme	403,961.85
		Deposits and Advances - Schedule 6	2,865,711.50
		Books & Teaching Materials	130,664.10
		TDS & TCS	7,643.00
UNSECURED LOAN- Schedule 2		Interest accrued on deposits	19,951.00
		Live Stock & Agricultural Products	322,175.00
CURRENT LIABILITIES & PROVISIONS		Closing Cash and Bank Balances	
Sundry Creditors- Schedule 3			
Expense Payable - Schedule 4			
Government Grant Refundable (GOI)			
Government Grant Refundable(Kerala)			
		Cash in Hand - Schedule 7	46,800.89
		Bank Balances- Schedule 8	5,201,015.71



③

INCOME AND EXPENDITURE ACCOUNT		
As on 1st April 2021	20,920,692.81	
Add: Excess of Expenditure over Income during the Year	526,938.60	21,447,631.41
TOTAL	67,015,919.62	67,015,919.62

Place: Thiruvananthapuram
Date: 04.08.2022

Fr. Thomas Felix CMI
Fr. Thomas Felix CMI
President

Sr. Liset
Sr. Liset
Treasurer

Mary Joseph
Mary Joseph
General Secretary
At Per our report of even date
For KUMAR & BIJU ASSOCIATES LLP
Chartered Accountants

ASHA SREE M NAIR
ASHA SREE M NAIR
(Partner)
Membership No. 231248

UDIN-22231248AOMV03658

Reg. No. 005113S/S200094
TRIVANDRUM
KUMAR & BIJU ASSOCIATES LLP • SINMINDOORUM • CHARTERED ACCOUNTANTS

(H)

ALL KERALA ASSOCIATION FOR THE MENTALLY RETARDED

Admn. Office - Central Institute on Mental Retardation

Murinjapalam, Medical College, Thiruvananthapuram

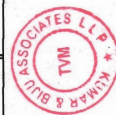
INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31st MARCH 2022

EXPENDITURE	AMOUNT (₹)	INCOME	AMOUNT (₹)
To Salaries and Allowances	6,286,948.00	By Donation Received (Indian Rupee)	5,192,165.93
" Travelling Expenses	135,251.00	" Donation Received (Foreign Contribution)	1,967,475.68
" Agricultural Farm Expenses	3,640.00	" Govt grant- Kerala	3,054,600.00
" Medical Expenses	158,389.00	Less: Unspent amount	
" Bank Charges and Commission	20,821.76	Refundable	129,995.00
" Presentations, Donation & Charity	11,910.00	" Vocational Training Income	7,326.00
" Cooly and Wages	615,710.00	" Noon Feeding Income	26,712.00
" Postage and Telegram	36,262.00	" Grant in aid - Kerala Raj Bhavan	160,000.00
" News Paper and Periodicals	15,620.00	" Interest Received	368,215.00
" Vehicle running expenses	184,680.00	" Miscellaneous Income	30,938.46
" Animal & Birds	66,800.00	" Agricultural & Diary Income	777,233.00
" School Expenses	5,344.00	Reimbursement - Ali Yavar Jung University	21,122.00
" Electricity Charges	82,425.00	" Interest on Income Tax Refund	4,344.00
		" Sale of Animals & Birds	420.00



5

" Internet Charges	8,593.00	" Books & Teaching Materials	4,000.00
" Professional Fees	156,500.00	" Loan Writtenoff	639,310.00
" Book, Documentary Film, Album Preparation Expenses	105,000.00	" Subsidy	3,027.00
" Miscellaneous Expenses	26,812.00	" Excess of Expenditure over Income transferred to Balance Sheet	526,938.60
" Honorarium	417,403.00		
" Maintenance of live stock & poultry	365,498.00		
" Telephone Charges	28,407.00		
" Rates, Taxes & Insurance	212,232.00		
" Books & Teaching Materials used (schedule - 9)	44,818.50		
" Decrease / (Increase) in Live Stock & Agricultural Products (schedule - 10)	(40,675.00)		
Affiliation & Incidental Charges	16,000.00		
" EPF Employer Contribution	560,173.00		
" EPF Administrative Charges	30,136.00		
" Interest on Loan	151,763.29		
" Office expenses	26,409.00		
" Noon Feeding Expenses	64,228.00		
" Vocational Training	37,040.00		
" Water Charges	22,010.00		
" Printing and Stationery	25,261.00		



" Welfare Expenses	90,329.00		
" Meeting & Seminar Expenses	22,855.00		
" Repairs and Maintenance	493,714.00		
" Mess and Guest Expenses	172,286.00		
Less: Reimbursement	1,500.00		
" Depreciation	1,994,739.12		
TOTAL	12,653,832.67	TOTAL	12,653,832.67

Place:Thiruvananthapuram
Date:04.08.2022

Thomas Felix CM I
Fr. Thomas Felix CM I
President

Sr. Liset
Sr. Liset
Treasurer

Mary Joseph
Mary Joseph
 General Secretary
As Per our report of our date
For KUMAR & BIJU ASSOCIATES LLP
 Chartered Accountants



ASHA SREE M NAIR
(Partner)

Membership No.231248

UDIN-22231248ACMVV03658
Membership No.231248

ALL KERALA ASSOCIATION FOR THE MENTALLY RETARDED

Admn. Office - Central Institute on Mental Retardation
Murinjapalam, Medical College, Thiruvananthapuram

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31st MARCH 2022

RECEIPTS	AMOUNT (₹)	PAYMENTS	AMOUNT (₹)
To Balance b/d		By Salary & Allowances	1,418,280.00
- CSB 009602955285190001	7,670.38	" Travelling Expenses	135,251.00
- CSB 009601208271190001	17,441.97	" Medical Expenses	158,389.00
- CSB 009601205075190001	24,974.54	" Bank Charges and Commission	20,676.76
- SBI 39347831535	25,492.49	" Presentations, Donation & Charity	11,910.00
- SBT 57004962315	90.22	" Cooly and Wages	615,710.00
- SBT 57036333152	513,562.12	" Books, Documentary Film, Album Preparation Expenses	105,000.00
- Union Bank of India	1,564.00	" Postage and Telegram	36,262.00
- Federal Bank- 11530100072951	14,950.96	" Agricultural Farm Expenses	3,640.00
- SBI Current A/c 31191084822	1,345.50	" Electricity Charges	82,425.00
- SBI 67089242372	825,085.75	" EPF Administrative Charges	30,136.00
- Canara Bank 1100015000165	-	" Noon Feeding Expenses	64,228.00
- IDBI bank - 0745104000013651	10,238.00	" Vocational Training	37,040.00
- SBT - 57004966910	4,375,080.84	" Miscellaneous Expenses	26,812.00
- Federal Bank-10210100236085	2,638.40	" Internet Charges	8,593.00
- Catholic Syrian Bank - 009601206210190001	2,915.00	" Water Charges	22,010.00
- Catholic Syrian Bank - 009601208684190001	1,730.00	" Printing and Stationery	25,261.00
- KGB - 40676101027572	7,554.93	" Meetings & Seminar	22,855.00
- Catholic Syrian Bank - 009603355162190001	8,677.00	" Telephone Charges	28,407.00
- Catholic Syrian Bank - 009603568008190001	7,069.00	" News Paper and Periodicals	15,620.00
- SBI - 67334882145	36,136.30	" Office Expenses	26,409.00
- Cash	37,097.89	School Expenses	5,344.00



(18)

" Government Grant-Kerala 2021-22	3,054,600.00	Affiliation & Incidental Charges	16,000.00
" Donation (Indian Rupee)	5,192,165.93	" Repairs and Maintenance	238,171.00
" Donation (Foreign)	1,967,475.68	" Rates, Taxes & Insurance	184,062.00
" Grant in aid - Kerala Raj Bhavan	160,000.00	" Vehicle Running Expenses	184,680.00
" Interest Received	315,520.00	" Mess & Guest Expenses	170,786.00
" Income Tax Refund	12,050.00	" Maintenance of live stock & poultry	365,498.00
" Agricultural & Diary Income	777,233.00	" Welfare Expenses	90,329.00
" Miscellaneous Income	30,938.46	" Honorarium	417,403.00
" Sale of Animals & Birds	420.00	" Animal & Birds	66,800.00
" Noon Feeding Reimbursements	26,712.00	" Electrical Equipments	10,000.00
" Vocational Training Income	7,326.00	" Furniture & Fixtures	32,850.00
" Subsidy	3,027.00	" Utensils and Vessels	7,975.00
" Reimbursement - Ali Yavar Jung University	21,122.00	" Library Books	688.00
" Books & Teaching Materials	4,000.00	Equipments	46,300.00
Enrollment Fee	12,500.00	" Ajith Kumar, Maison (Repairing Works)	226,560.00
Examination Fee	7,350.00	" Moja Homes	1,665,464.00
" Loan - Liset	120,000.00	" IRA, Com	4,000.00
" Loan - KK Joseph	100,000.00	" Kumar & Biju Associates	215,650.00
Loan - William Jacob	16.00	" Subash Kumar (Hitachi Work)	21,000.00
" Fixed Deposit	1,000,000.00	" Lift Infra Elevators	7,700.00
" Loan - Sr Jancy	30,000.00	" Steel & Tube Traders	5,000.00
" Loan - Sr Elise & Team	97,700.00	" Sterling Print House	8,000.00
Grant from NSIL (For "CIMR for Skill Development of the Mentally Challenged with focus on Agriculture" Programme)			
	187,200.00	" Sosamma (for expenses in New Delhi)	92,000.00



			53,500.00
" Honorarium Payable Paid			
" Salary Payable - Paid			5,730,318.00
" EPF Payable Paid			1,175,769.00
" Govt Grant Refunded			604,000.00
" Loan Repayment - Arun Kumar			20,000.00
" Loan Repayment - Sr Elise & Team			110,800.00
" Loan Repayment - ICICI Vehicle Loan			106,272.00
Loan Repayment - KGB 40676121000344			25,400.50
Loan Repayment - KGB 40676131002087			13,800.00
Loan Repayment - KGB 67615390000619			102,000.00
Loan Repayment - KGB 40676131003891			131,364.50
" Loan Repayment - Stibeck D'Cruz			9,200.00
" Closing Balance			7,678.38
- CSB 009602955285190001			150,253.40
- CSB 009601208271190001			28,424.29
- CSB 009601205075190001			134,583.70
- SBI 40103206543			138,938.49
- SBI 39347831535			94.22
- SBT 57004962315			175,343.57
- SBT 57036333152			1,564.00
- Union Bank of India			54,956.96
- Federal Bank- 11530100072951			545,379.75
- SBT 67089242372			18,666.96
- SBI 40610620682			
- Canara Bank 1100015000165			3.00



		- IDBI bank - 0745104000013651 - SBT - 57004966910 - Catholic Syrian Bank - 009601206210190001 - Catholic Syrian Bank - 009601208684190001 - KGB - 40676101027572 - Catholic Syrian Bank - 009603355162190001 - Catholic Syrian Bank - 009603568008190001 - SBI - 67334882145 - Cash	10,548.00 2,589,242.38 2,859.00 1,648.00 740.93 8,742.00 7,101.00 65,503.68 46,800.89
TOTAL	19,048,671.36	TOTAL	19,048,671.36

Place: Thiruvananthapuram
Date: 04.08.2022

Fr. Thomas Felix C M I
President

Mary Joseph
Mary Joseph
General Secretary
As per our report of our date.
For KUMAR & BIJU ASSOCIATES LLP
Chartered Accountants



ASHA SREE M NAIR
(Partner)
Membership No. 231248

UDIN - 22231248ADMV03658